

WASTE REDUCTION INITIATIVE FUND

Do you have an innovative idea to reduce the amount of garbage going to landfill?

Your project could be eligible for up to \$5000 of grant funding!



INTRODUCTION

The FVRD's Waste Reduction Initiative Fund is a two-year pilot program providing funds to assist non-profit organizations in supporting innovative projects that align with the diversion and waste reduction goals outlined in the FVRD's Solid Waste Management Plan.

\$20,000 in funding will be available yearly, with a maximum of \$5,000 per project.



ELIGIBILITY CRITERIA

Eligible:

- » Registered non-profit organizations or community groups
- » Locally based within the FVRD/project benefits solid waste reduction in the FVRD

Not Eligible:

- » For-profit businesses, commercial organizations, social enterprises, and individuals

PROJECT REQUIREMENTS

- » Your project must focus on actions at the top of the waste hierarchy, including REDUCE, REUSE, and RECYCLE
- » Projects that duplicate existing recycling or waste diversion programs will not be considered
- » Projects will be assessed based on their potential waste reduction impact, collaboration across different sectors, circular economy principles, and community benefit
- » Funding will not be considered for projects relating to energy recovery or burning of municipal solid waste by any form of combustion or thermochemical processes such as incineration, gasification, pyrolysis, or mass burn
- » The project must occur entirely within the FVRD boundaries



APPLICATION RESTRICTIONS

- » Applicants may only apply for one project at a time
- » Funds must be spent within one year of being awarded
- » Funds may not be used to cover any of the following expenses:
 - › Remuneration, including wages and consulting fees
 - › Capital improvements to rented or leased premises
 - › Operating or capital deficits
 - › Retroactive expenses
 - › Tax payments
 - › Private enterprise

EVALUATION PROCESS

Applicants must complete the application form (Appendix A) and include all required information. Program intake will be year-round or until all funding has been awarded, whichever comes first. Environmental Services staff will review applications as they are received.



FUNDING AWARD

Funds will be awarded to eligible organizations for projects that meet the criteria on a first come, first served basis as funding remains available. Applicants will be notified in writing whether their request has been successful and the amount they are eligible for.

Funds will be provided to recipients in two phases: 50% upon award and 50% upon receipt and successful review of a final project report. If the entire grant is not used, the unused portion must be refunded to the FVRD at the end of the project.

REPORTING REQUIREMENTS

All fund recipients must deliver a final report detailing the project's outcomes. The report must be submitted upon completion of a successful project or at the end of the one-year period from the date funds were issued.

The report must include the following information*:

- » Project name/Applicant
- » Goals/Objectives
- » Structure of the program and participants (what was done, when, with who)
- » Achievements (community engagement, waste reduction, photos, etc.)
- » Challenges faced and efforts taken to overcome (if applicable)
- » Project costs, compared to the initial budget
- » Legacy/next steps for the project (if applicable)
- » Waiver allowing the FVRD to publish results from the project and photos submitted (Appendix B)

**Supporting documentation may be requested*





APPENDIX A: APPLICATION

Before applying, please contact us at wastewise@fvrld.ca to discuss the eligibility of your proposed project or any questions related to the Waste Reduction Initiative Fund.

Applicant/Organization Name

Mailing Address

Project Name

Total Funding Request (up to \$5000)

Project Description

Please include the following:

- » What are your project objectives and goals?
- » Will your project fill any gaps? Do you have research to support this?
- » How does your project align with the diversion and waste reduction goals outlined in the FVRD's Solid Waste Management Plan, and the top of the waste hierarchy (rethink, reduce, reuse, and recycle?)
- » How will you measure the success of the project?


Community Benefit

Describe how the project will benefit your local community.

Budget

Please include all sources of funding and how they will be allocated. Any in-kind contributions?

Partnerships

Will you be collaborating with other people or groups to undertake the project? Will you be using any subcontractors?

Roles & Responsibilities

Describe who is doing what on the project, including all partnerships involved.

Timeline

Describe how long your project will take, including start date, finish date, and project milestones.



APPENDIX B: WAIVER

I hereby give permission for my final report and photographs to be published by the Fraser Valley Regional District (FVRD).

I hereby release the FVRD from all claims arising out of its use of the report and photographs, including all claims for libel or invasion of privacy.

I confirm that I have read this form and understand its contents.

Applicant/Organization Name

Signature

The personal information you provide to the Fraser Valley Regional District for purposes of providing a waiver is being collected in accordance with Sections 26 and 27 of the *Freedom of Information and Protection of Privacy Act, RSBC 1996 Ch. 165* and Parts 5 and 10 the *Local Government Act, RSBC 2015 Ch. 1*. Your personal information will only be collected, accessed, used, and disclosed for purposes of this waiver, and for delivering and managing FVRD services. Questions regarding the collection, access, use, and/or disclosure of your personal information may be directed to the FVRD Privacy Officer at 1-45950 Cheam Avenue, Chilliwack, BC V2P 1N6 1-800-528-0061 FOI@fvrd.ca.